



Installation instructions

Updated 01/07/2021

Important information!

We are continuously developing Otiom. Therefore, there may be a few aspects of the Otiom app which are different than what is described in this guide.

Go to www.otiom.com/install to see the latest installation instructions.

A quick start to using your Otiom.

These instructions help you to prepare your Otiom starting package for use.

It is important that you complete all the steps in the guide to make sure that your Otiom is functioning correctly.

Otiom is only ready once you have received a Notifications telling you that it is activated and 100% ready for use!

Time requirement

10 minutes for installation (these instructions).
Up to 30 minutes for activation.

The Otiom starting package contains

Your Otiom starting package contains an Otiom-tag, a neck safety strap, a clip, a wireless charger and a home base.



You need to have

- A smart phone or tablet with iOS or Android.
- An external power supply. For example, use your mobile phone charger or the USB port in your computer.

Before starting

Make sure that you turned on the Bluetooth connection and have Internet access on your smartphone or tablet.

7 steps to get started

Step 1. Download the Otiom app and log in

Step 2. Permissions

Step 3. Activate the Home Base

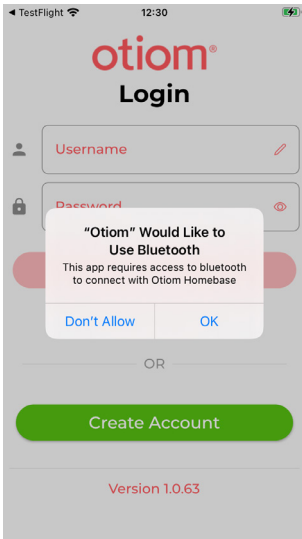
Step 4. Place the Home Base

Step 5. Name the Otiom user

Step 6. Add the Otiom-tag

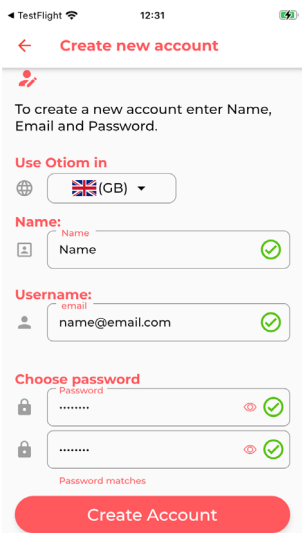
Step 7. Registration on the network

1: Download the Otiom app and log in



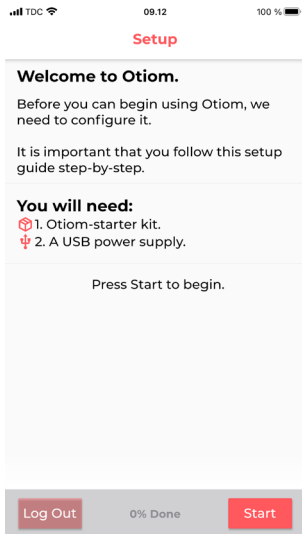
1. Go to the App Store or Google Play and download the Otiom app.
2. Open the Otiom app on your smart phone
3. For the first time login you need to create an account. Click 'Create Account'.

Create account



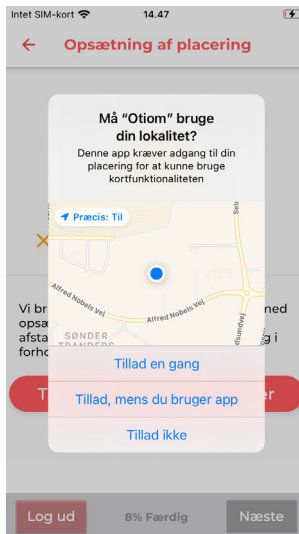
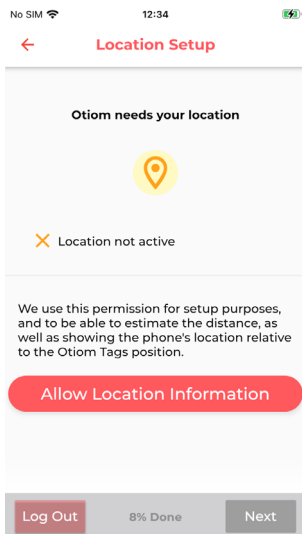
1. Select the country where you want to install and use the Otiom-tag.
2. Enter the name of the Administrator.
3. Enter the email for the Administrator. This will be your Username for the app.
4. Start entering a password and a confirm password field will be shown.
5. When all fields are entered 'Create Account' button will be shown.
6. Click 'Create Account'.
7. The Account is now ready and you will automatically be logged in.

Welcome message



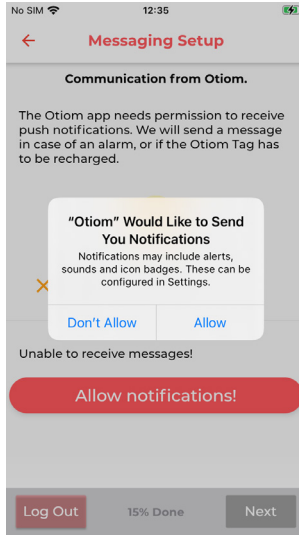
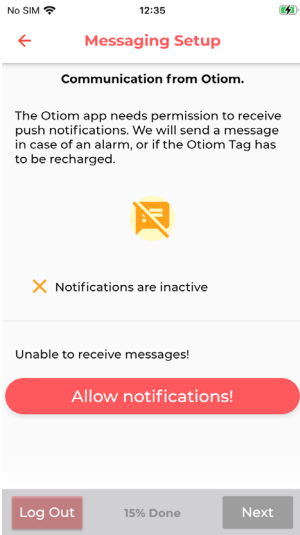
1. Read the welcome page in the app.
2. Click start when you are ready to set up the app.

2: Permissions



1. Approve Otiom to use your location.
2. Press next when location data is approved.

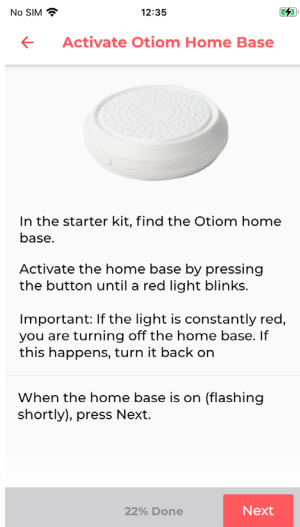
You can't use the Otiom app without approving.



1. Allow Otiom to send Notifications (iOS only).
2. Press next when this is approved.

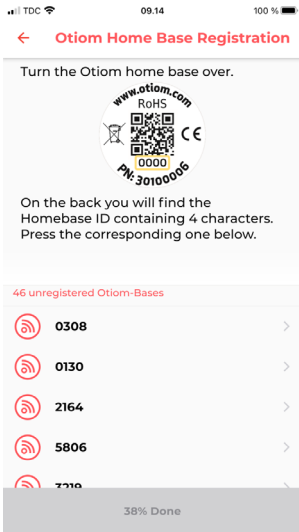
You can't use the Otiom app without approving.

3: Activate the Home Base



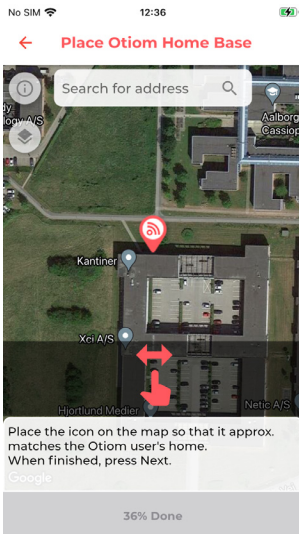
1. On the side of the Home Base, you will find an on/off button. Hold the button down for about 3 seconds.
2. A red light will blink quickly.
3. When the Home Base has blinked, click Next.

NB: If the Home Base emits a solid red light for an extended period of time, you are shutting it down. Just press the button again to turn it back on.

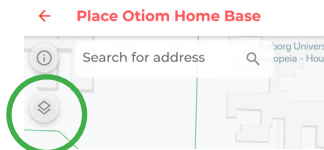


1. On the back of the base, you can find a number.
2. Find the number on the list that matches your base.
3. Press the number.

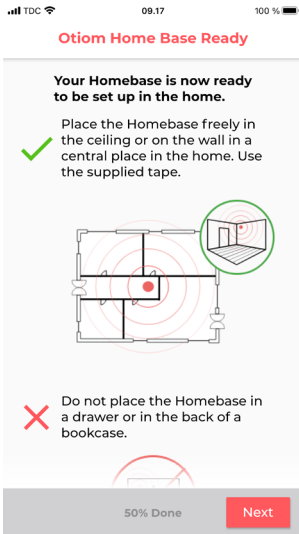
4: Place the Home Base



1. If the displayed location for the Home Base is incorrect, you can now change it. This is done by typing the address in the white field.
2. Use a finger to move the map. Use two fingers to zoom.
3. When the icon is placed right, click Next.



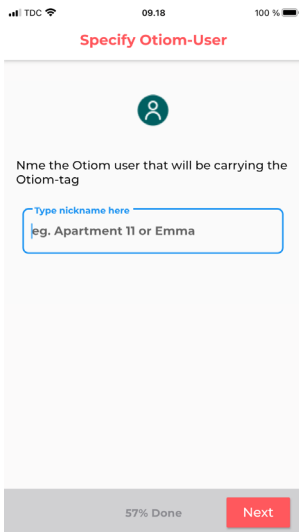
INFO: If you click on the icon at the top-left corner, you can change the way the map is displayed.



INFO: The Home Base must be placed centrally in your home.

1. Your Otium Home Base is now ready.
2. Click Next.

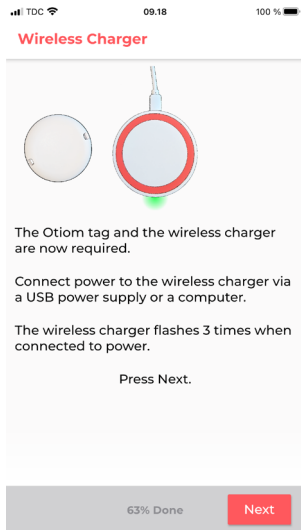
5: Name the Otium user



1. Enter the name of the person who will wear the Otium-tag on a daily basis.
2. Click Next.

NB: You have the option of changing the name later if necessary.

6: Add the Otiom-tag



INFO: Now, add your Otiom-tag. To do this, you need:

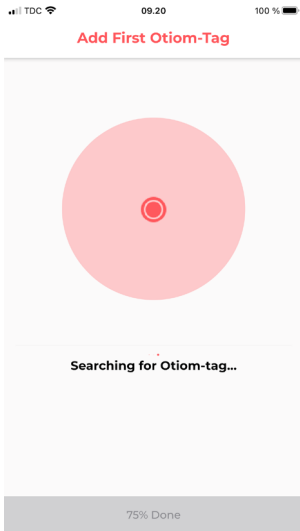
1. The wireless charger.
2. The cable.
3. Your own power supply.

1. Connect power to the wireless charger.
2. When the charger blinks quickly three times, press Next.



1. When the charger has power, place the Otiom-tag centrally on the charger.
2. When the charger emits a solid light, press Next.

NB: If the Otiom-tag is turned the wrong way or not placed in the middle of the charger, the light will not be solid. If this is the case, turn the Otiom-tag over and place it on the charger again.



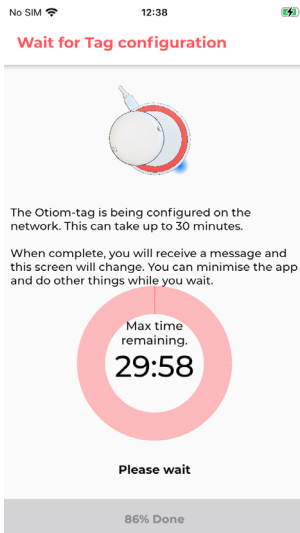
The app is now searching for the Otiom tag.

NB: If the app indicates an error, you should:

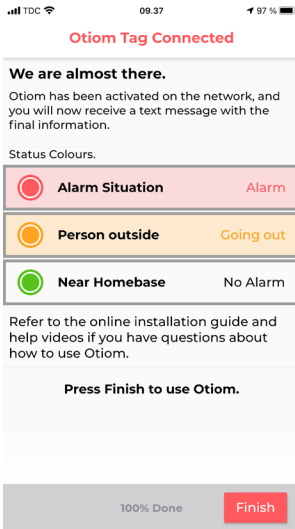
1. Ensure that there are no Otiom-tags and chargers nearby.
2. Check that the Otiom-tag is correctly placed on the charger.

If the above does not work, close the app and try again.

7: Registration on the network



1. Your Otiom-tag is now added to the app, and it is in the process of connecting to the network.
2. **You will receive a Notifications that will ask you to take the tag outside so that the tag can update the location data.**
3. This screen will disappear automatically when the tag is connected to the network.



1. When the tag has updated the location data, this screen with information will be displayed.
2. **You will also receive another Notification. This will inform you that Otiom is ready for use.**
3. Press Finish.

Otiom is only operational once you have received the two Notifications!

If you receive an Otiom alarm between the two Notifications, just ignore it.

In the instructions: "**Personal settings**" you can read how the app works and how to change the safety levels and add more helpers.

You can find these instructions at:
www.otiom.com/install

Congratulations.
Otiom is now
activated and
ready for use.